## FOX 1 MINUTE SCHEDULING

The following tutorial will explain how to schedule the Fox 1 Minute News report.

1. Access <u>http://myxdsreceiver.premiereradio.com</u> and input your serial number and password, both of which may be accessed from the front panel of the receiver itself.\*

| Welcome to the Affiliate Website.        |                                |  |                           |                    |   |  |
|--|--------------------------------|--|---------------------------|--------------------|---|--|
| First-time visitors:<br>Return visitors: | Sign in<br>Sign in<br>friendly | using your receiver serial number and the o<br>using your receiver serial number and frien<br>password, sign in as a first-time visitor. | daily passv<br>dly passwo | vord is<br>ord. If | sued by your receiver.<br>you lost or did not set a |  |
| Sign In                                  |                                |  |                           |                    |   |  |
| Receiver S/N:                            | XDSP-                          | 0123456  |                           |                    |   |  |
| Password:                                |                                | •••••  | Log                       | in                 |   |  |
|  |                                |  |                           |                    |   |  |
|  |                                | Passwords are case sensitive.  |                           |                    |   |  |
|  |                                |  |                           |                    |   |  |
|  |                                |  |                           |                    |   |  |

2. After entering your sign-in information, you will be prompted to choose the action you wish to perform. Select "Programming and Scheduling". You will be presented with a list of stations assigned to your receiver. Choose the station on which you carry the Fox 1 Minute report.

| Station Selection   |  |   |
|---|--|---|
| Please select the site whose schedule you wish to view or change. |  |   |
| ZAAA-FM   |  |   |
| ZAAA-FM   |  |   |
| ZBBB-FM<br>ZCEN-FM<br>ZEAS-FM<br>ZWES-FM                          |  | - |

3. A calendar view of your programming schedule should now be visible. Click on the "Program List" tab at the upper left corner of the screen. You will see the following list of options:

|    | Program Selection   | ×            |   |
|----|---|--------------|---|
|    | Please select a program to view its network feeds and scheduled show times. |              |   |
|    | Fox 1 Min / New   | ~            |   |
|    | 247 Cornedy   | ^            |   |
|    | America Now   |              |   |
|    | Artie Large Show  |              |   |
|    | Bobby Bones Extra   |              | 1 |
| ee | Coast to Coast  |              | P |
|    | Coast to Coast Promo  |              |   |
| зw | David Essel Alive   |              |   |
|    | Delilah   |              |   |
|    | Direct From Hollywood – AM  |              |   |
| ee | Direct From Hollywood – PM  |              |   |
|    | Elvis Duran Sam   | -            |   |
| зW | Events 1/2  |              |   |
|    | FEMA  |              |   |
|    | Fox 1 Min / Fox Bus Report  |              |   |
| ee | Fox 1 Min / New   |              |   |
|    | Fox Anc/Uanc  |              |   |
| зW | Fox Business Report   |              |   |
|    | Fox News Todd Stames  |              |   |
|    | Fox5/Shout  |              | - |
| ee | Glenn Beck  | $\mathbf{x}$ |   |

- 4. After selecting "Fox 1 Min," you will see a list of programming hours available for scheduling. Determine how many hours of the broadcast your station airs. For the purposes of this tutorial select an hour (12:00am in this example).
- 5. Depending on how many days you take the news service, you may unclick Sat and Sun or leave all seven days checked.

| Edit Schedule  |
|--|
| Schedule 'Fox 1 Min / New' on ZAAA-FM<br>Network Feed Time 12:00 AM to 12:02:03 AM (ET) every Mo-Su starting 4/18/2013.<br>What would you like to do with this program?<br>Broadcast the program live at the time of the Network Feed.<br>Broadcast the program delayed by automatically capturing the program and then broadcasting it at a Local Air<br>Time of my choice.<br>Capture the program (record) to a file to manually play it back later. |
| Set which Local Air Times to broadcast from the live network feed.   |
| Local Air Start 12:00 AM   |
| Local Air End 12:02:03 AM 🗹 Use Complete Feed  |
| Network Feed starts at 12:00 AM and ends at 12:02:03 AM (ET).  |
| This schedule will play the entire network feed live (concurrently with the network feed).   |
| Set the Date Range of the network feeds to use for this schedule.   Start Date   End Date   Wetwork Feed starts on 4/18/2013   |
| Add Cancel   |
| Network Feed Time 12:00 PM to 12:59:58 PM (PT) every Mo-Su starting 10/9/2008.   |
| Create a new station schedule using this feed  |
| Network Feed Time 1:00 PM to 1:59:58 PM (PT) every Mo-Su starting 10/9/2008  |
| Create a new station schedule using this feed  |
| Network Feed Time 2:00 PM to 2:59:58 PM (PT) every Mo-Su starting 10/9/2008.   |

- Create a new station schedule using this feed...
  - 6. You will now be at the Network Feeds list. Repeat these steps as necessary for each hour needed.
  - 7. Remember to click on "Committ Schedule to Receiver"

Commit Schedule to Receiver